

The annual salary tables below are based on 7.5 hours per day inclusive of 1/2 hour lunch, 261 days per year. Employees who work less than this will have their annual salary reduced accordingly.

CHRISTINA SCHOOL DISTRICT  
Secretarial/Clerical Salary Schedule

FY 2022-2023

Secretary			
Step	State	Local	Total
1	19,801	11,713	31,514
2	20,387	12,159	32,546
3	20,969	12,603	33,572
4	21,556	13,047	34,603
5	22,103	13,494	35,597
6	22,622	13,934	36,556
7	23,138	14,383	37,521
8	23,654	14,824	38,478
9	24,173	15,269	39,442
10	24,690	15,714	40,404
11	25,207	16,160	41,367
12	25,786	16,607	42,393
13	26,369	17,048	43,417
14	26,954	17,495	44,449
15	27,537	17,941	45,478
16	28,121	18,388	46,509
17	28,706	18,828	47,534
18	29,291	19,261	48,552
19	29,874	19,621	49,495
20	30,458	19,621	50,079
21	31,040	20,621	51,661
22	31,637	20,621	52,258
23	32,250	20,621	52,871
24	32,878	20,621	53,499
25	33,518	20,621	54,139

Secretary II			
Step	State	Local	Total
1	21,403	12,650	34,053
2	21,987	13,154	35,141
3	22,526	13,654	36,180
4	23,064	14,153	37,217
5	23,602	14,658	38,260
6	24,141	15,158	39,299
7	24,679	15,656	40,335
8	25,215	16,160	41,375
9	25,818	16,661	42,479
10	26,426	17,164	43,590
11	27,033	17,667	44,700
12	27,640	18,168	45,808
13	28,247	18,665	46,912
14	28,855	19,170	48,025
15	29,463	19,670	49,133
16	30,072	20,173	50,245
17	30,677	20,672	51,349
18	31,285	21,567	52,852
19	31,891	21,567	53,458
20	32,500	21,567	54,067
21	33,106	22,567	55,673
22	33,727	22,567	56,294
23	34,363	22,567	56,930
24	35,013	22,567	57,580
25	35,673	22,567	58,240

Senior Secretary			
Step	State	Local	Total
1	22,272	13,357	35,629
2	22,811	13,899	36,710
3	23,354	14,441	37,795
4	23,894	14,989	38,883
5	24,434	15,528	39,962
6	24,976	16,071	41,047
7	25,548	16,613	42,161
8	26,160	17,159	43,319
9	26,770	17,703	44,473
10	27,380	18,245	45,625
11	27,989	18,785	46,774
12	28,598	19,331	47,929
13	29,209	19,872	49,081
14	29,820	20,415	50,235
15	30,428	20,956	51,384
16	31,039	21,503	52,542
17	31,650	22,050	53,700
18	32,261	23,013	55,274
19	32,871	23,013	55,884
20	33,479	23,013	56,492
21	34,089	24,013	58,102
22	34,713	24,013	58,726
23	35,350	24,013	59,363
24	36,001	24,013	60,014
25	36,667	24,013	60,680

Financial Secretary			
Step	State	Local	Total
1	22,752	14,014	36,766
2	23,296	14,595	37,891
3	23,839	15,175	39,014
4	24,382	15,756	40,138
5	24,926	16,339	41,265
6	25,495	16,920	42,415
7	26,109	17,502	43,611
8	26,722	18,082	44,804
9	27,335	18,662	45,997
10	27,948	19,244	47,192
11	28,564	19,821	48,385
12	29,177	20,405	49,582
13	29,788	20,987	50,775
14	30,403	21,569	51,972
15	31,018	22,145	53,163
16	31,628	22,733	54,361
17	32,241	23,309	55,550
18	32,856	24,345	57,201
19	33,467	24,345	57,812
20	34,084	24,345	58,429
21	34,697	25,345	60,042
22	35,324	25,345	60,669
23	35,963	25,345	61,308
24	36,616	25,345	61,961
25	37,283	25,345	62,628

Administrative Secretary			
Step	State	Local	Total
1	23,549	14,810	38,359
2	24,100	15,441	39,541
3	24,650	16,071	40,721
4	25,200	16,703	41,903
5	25,815	17,331	43,146
6	26,435	17,962	44,397
7	27,060	18,592	45,652
8	27,680	19,223	46,903
9	28,303	19,852	48,155
10	28,923	20,482	49,405
11	29,545	21,112	50,657
12	30,165	21,743	51,908
13	30,788	22,374	53,162
14	31,409	23,002	54,411
15	32,029	23,632	55,661
16	32,654	24,266	56,920
17	33,275	24,896	58,171
18	33,895	26,016	59,911
19	34,517	26,016	60,533
20	35,139	26,016	61,155
21	35,759	27,016	62,775
22	36,395	27,016	63,411
23	37,043	27,016	64,059
24	37,707	27,016	64,723
25	38,385	27,016	65,401

Executive Secretary			
Step	State	Local	Total
1	23,549	15,608	39,157
2	24,100	16,292	40,392
3	24,650	16,968	41,618
4	25,200	17,648	42,848
5	25,815	18,319	44,134
6	26,435	19,006	45,441
7	27,060	19,684	46,744
8	27,680	20,361	48,041
9	28,303	21,042	49,345
10	28,923	21,723	50,646
11	29,545	22,402	51,947
12	30,165	23,085	53,250
13	30,788	23,762	54,550
14	31,409	24,438	55,847
15	32,029	25,119	57,148
16	32,654	25,796	58,450
17	33,275	26,477	59,752
18	33,895	27,686	61,581
19	34,517	27,686	62,203
20	35,139	27,686	62,825
21	35,759	28,686	64,445
22	36,395	28,686	65,081
23	37,043	28,686	65,729
24	37,707	28,686	66,393
25	38,385	28,686	67,071

Bachelor's Degree: \$ 1,320  
 Certified Secretary: \$ 991  
 Senior Secretary Certification: \$ 662

**Longevity Pay:**

Beginning on Step 21 or the 21st year of credited experience \$1000 is included in the local pay rates above

# 2022-2023

## 12-Month Employees Calendar

July '22						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Contracted Days 21

August '22						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Contracted Days 23

September '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Contracted Days 22

October '22						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Contracted Days 21

November '22						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Contracted Days 22

December '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Contracted Days 22

January '23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Contracted Days 22

February '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Contracted Days 20

March '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Contracted Days 23

April '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Contracted Days 20

May '23						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Contracted Days 23

June '23						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Contracted Days 22

Holidays

Total Contracted Days 261