

**DAN SHELTON, ED.D.**  
*Superintendent*

**DEAN J. IVORY**  
*Senior Director*

October 9, 2020

Dear Parent/Guardian,

The Delaware Department of Education and Delaware Department of Health and Social Services' Division of Public Health have requested that we provide you information regarding practices related to COVID-19. Students must stay home if they are exhibiting any symptoms of COVID-19 or have been confirmed to have COVID-19 or if required by DPH to isolate or quarantine. We request that students and/or their families complete a health assessment screening tool below every morning before leaving for school.

**Home Health Screening Tool:**

1. Has your student been in direct contact with a person who is Positive for COVID-19 in the past 2 weeks?
- No
- Yes If yes, date of contact \_\_\_\_\_

If less than 2 weeks, please exit the building and contact your primary healthcare provider.  
If more than 2 weeks, proceed to question #2.

2. In the last 48 hours, has your student had any of the following NEW symptoms?
- Fever of 100.4 (38C) or above
- Trouble breathing
- Muscle aches
- Shortness of breath or wheezing (not asthma related)
- Chills or repeated shaking with chills
- Loss of taste or smell, or change in taste
- Nausea, vomiting, or diarrhea
- Sore throat
- Headache
- Cough
- None of the above

If you answer “YES” to any of the previous questions, please keep your student home and call your primary care physician.

**Additional Considerations:**

- Teach your children to wash their hands frequently with soap and running water for 20 seconds.
- Students in grades Pre K-12 must wear cloth face coverings in the school building, except when doing so would inhibit the individual’s health. Face coverings should be worn by children in grades pre-k through 3rd grade, except when doing so would inhibit the individual’s health.
- Teach your children to cover coughs and sneezes with tissues or by coughing into the inside of the elbow.
- Teach your children to practice physical and social distancing by staying at least six feet away from people other than your family.

If you have questions, please contact your school nurse or child’s primary healthcare provider. You can also call your school.

For information or general questions on COVID-19 and prevention, visit the Delaware Health and Social Services’, Division of Public Health’s website at <https://coronavirus.delaware.gov/> or you can call 2-1-1 or text your ZIP code to 898-211 for deaf and hard of hearing.

Sincerely,

Dean J. Ivory  
Senior Director, Teaching and Learning