

Dan Shelton, Ed.D.
Superintendent

Bart Dryden
Principal

Monday, August 16, 2021

Greetings Maclary Families,

Welcome to the start of another great year at Maclary! It has been a busy time at Maclary, and I hope you are ready to begin another successful year. Please find enclosed important information for the start of the year. Please look for additional information and required forms during the first week of school. Should you have any questions or updates that need to be shared, including medical information or address/contact changes, please do not hesitate to contact the office or school nurse.

Staffing:

We must say goodbye to Ms. Coyne who is now retired. We wish her the best in her retirement. We must also say goodbye to Dr. Toone, Mr. Guerino, Mrs. Simmers, and Mrs. Bailey-Orr who have moved on to new opportunities. We wish them all the best!

Please join me in welcoming new staff members: Ms. McClellan (speech/language). Vacant positions will be filled throughout the remainder of the summer. Stay tuned for updates.

Important Dates:

Wednesday, September 1st is Teacher Meet & Greet 3:30 – 5:00 P.M. Staff and families will informally mingle outside near the gym doors in the main parking lot. Class lists will posted on the gym doors and side exit doors at 3:00 P.M. on that day. Please join us for some treats, too. The entrance to the school will be blocked. Please park along St. Regis Drive or Aronimink Drive. This will provide a safe area for families and staff to mingle. This will also be the procedure for daily morning car-rider drop off.

First day of School for Grades 1 – 5 is Wednesday, September 8, 2021.

The **Kindergarten** schedule is as follows:

- September 8th is **Kindergarten Orientation** for students and families. A separate letter and resource packet will be sent to families explaining how the day will work. Please notify the office if you do not receive this packet during the week of August 23rd. **Kindergarten students will not ride the bus on 9/8.** Families and students are invited to come to Maclary from 9:00 – 10:00 A.M. to meet their teachers and staff.
- September 9th is a regular full day for kindergarten and all students. Kindergarten bus riders should plan to ride the bus starting on 9/9.

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Transportation: You should receive a flyer with transportation information directly from the Transportation Office (454-2281). Please contact them directly should you have any questions. All daycare/childcare forms are purged each year, so please complete a new 2021-2022 daycare form. **In addition, if you are planning to pick-up students directly from school daily, please provide the names of all approved adults.** Please call or email this information directly to Mrs. DiSabatino. (ruth.disabatino@christina.k12.de.us) Please contact the main office with any details or questions. The office information sheet is also required each year. These forms can be completed now and returned to office prior to the start of school.

School Hours: **The student day for students is 8:00 A.M. – 3:00 P.M.** Students may enter the building at 8:00 A.M. for “grab and go” breakfast or homeroom. Dismissal will occur in waves starting at 3:00 P.M. Staff members will escort parent pick-up students to the cafeteria, and approved adults will sign students out daily. Again, it is critical that the school knows who is eligible to take children home. The office information sheet provides these details.

Please observe the following times during which no cars are permitted on school grounds (except for those with approved requests for medical needs): 7:45 – 8:30 A.M. for arrival and 2:45 – 3:15 P.M. for dismissal. New Castle County crossing guards are in control of this process, and they will enforce this safety policy.

Early Dismissal Policy/Late Arrival Policy: Please provide a note if an early dismissal is necessary. Please be aware that no early dismissals will occur after 2:50 P.M. Please plan accordingly. **Students who arrive after 8:30 A.M. will be marked tardy.** A pattern of tardiness will result in a conference. All students must be picked from school no later than 3:15 P.M. If this persists, a conference may be necessary. Please notify the school if emergencies arise. For **Choice students**, it is critical that the total of any absences, late arrivals, and late pickups do not exceed twenty total marks. This will affect the child’s Choice status for the next year.

The Christina School District website has important information concerning school opening, calendar information, menus, health and wellness updates, and access and links to all school and district-related needs. Please be sure to monitor the site for information. www.christinak12.org. The Maclary site has much of the same information, too. www.christinak12.org/MaclaryES.

Safe opening: As of today, all Maclary and Christina School District students will wear masks at all times while riding a bus or while inside school, except when eating or drinking. We will follow the guidance provided by the district based on health agency recommendations. Please contact the office if you have any questions. Information regarding voluntary testing will be forthcoming from the school nurse, Mrs. Henry. Additional details can be found on the Christina website.

Technology and School resources: All students will receive a school computer to support learning and enrichment. Additional details and contract agreements are forthcoming. Additional instructional supplies and resources will be provided during the opening days. Your child’s teacher will provide specific details and class requirements. Maclary’s partnership with the United Way of Delaware provides us with tremendous home-school resources. These extra items

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will be distributed to students and families as we receive them, including books and instructional supplies.

Meals: All students will receive free breakfast and lunch this year. Breakfast is a “grab & go” style breakfast that students eat in their homeroom. It is voluntary, but available to all daily. Lunches are staggered so that each grade has their own lunch period. This will help with social distancing precautions. **Special Note: At this time, no outside treats or celebration items (cupcakes or other treats) are permitted at school this year. Special treats are part of the school lunch program from time to time.**

We will introduce a new reading program this year called Benchmark Advance. It will enhance our instructional program immensely, and it will support our school-wide focus on substantial reading and writing opportunities. Maclary will continue its community partnership with the United Way of Delaware. It has proven to be a wonderful connection for our school community.

Key Dates:

Monday, August 30th – Thursday, September 2nd: All staff return for classroom preparation and professional development.

Wednesday, September 1st: Meet & Greet 3:30 -5:00 in the large lot. No cars allowed for safety reasons.

Friday, September 3rd: Pre-scheduled kindergarten assessments. Details outlined in the separate kindergarten letter.

Wednesday, September 8th: First day of school for grades 1 -5. Kindergarten orientation 9:00 – 10:00 followed by scheduled assessments. Kindergarten teachers and team members will schedule and complete the assessments. Kindergarten parents and caregivers, please be mindful of this important process.

Thursday, September 9th: First day for kindergarten - all students report to school.

Wednesday, September 22, 2021: Maclary Open House – Time and schedule TBD.

Friday, September 24, 2021: Picture Day (make-up date November 4th)

Thursday, September 16th, Monday, September 27th and Friday, October 8th – **No School**

Everyone at Maclary is excited and ready for the year to begin! We look forward to seeing you on September 1st for the Meet & Greet.

Sincerely,

Bart Dryden

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Maclary School Office Information Form for 2021-2022

Child's Name: _____ Grade: _____ Room #: _____
Home Address: _____ Home Phone: _____

Other siblings currently attending Maclary: (Please include first & last names and current grade level)

Parent/Guardian Name: (please complete guardian section only if applicable)

Mother: _____ Work # _____ Ext: _____
Living With: Y N Cell #: _____
Father: _____ Work # _____ Ext: _____
Living With: Y N Cell #: _____
Guardian: _____ Work # _____ Ext: _____
Living With: Y N Cell #: _____

o E-mail address: (addresses are kept confidential and are for district contact purposes only)
(1) _____ (2) _____

Emergency Contacts:

Name: _____ Phone #: _____ Relationship: _____
Name: _____ Phone #: _____ Relationship: _____
Name: _____ Phone #: _____ Relationship: _____

Daycare # (if applicable): _____ Adult at Day Care to Contact: _____

ANY CUSTODY OR COURT RESTRICTIONS: (Yes) (No)

* (If "yes") most recent copy of courts papers **MUST** be attached)

NAMES OF PEOPLE **ALLOWED** TO PICK UP YOUR CHILD (REN):

NAMES OF ANYONE **NOT ALLOWED** TO PICK UP YOUR CHILD (REN):

PLEASE UPDATE THE SCHOOL IF THERE IS A CHANGE IN ANY OF THIS INFORMATION.

Signature: _____ Date: _____

Formulario de Informacion de la Escuela Maclary para 2021-2022

Nombre del Nino: _____ Grado: _____ Aula#: _____

Direccion Casa _____ Telefona Casa: _____

Otros hermanos que asisten a Maclary: (Indique por favor sus nombres y apellidos y grado que cursa)

Nombre Padre/Guardian: (por favor llene la seccion de Guardian solo si aplica)

Madre: _____ Trabajo# _____ Ext: _____

Vive con: S N

Movi l#: _____

Padre: _____ Trabajo #: _____ Ext: _____

Vive con: S N

Movi #: _____

Guardian: _____ Trabajo # _____ Ext: _____

Direccion de correo electronico: (las direcciones se mantienen confidenciales y son solo para que los maestros contacten a los padres)

(1) _____ (2) _____

Contactos de Emergencia:

Nombre: _____ Telefono# _____ Relacion: _____

Nombre: _____ Telefono# _____ Relacion: _____

Nombre: _____ Telefono# _____ Relacion: _____

Hogar de cuidado # (si aplica) _____ Adulto a Contactar en el hogar de cuidado: _____

ALGUNAS RESTRICCIONES POR LA CORTE: (Si) _____ (No) _____

- Si es "si" se **TIENE** que agregar la copia mas reciente de los papeles de la corte)

NOMBRES DE LAS PERSONAS **AUTORIZADAS** PARA RECOGER A SU (S) HIJO(S):

NOMBRES DE LAS PERSONAS **NO AUTORIZADAS** PARA RECOGER A SU(S) HIJOS(S):

POR FAVOR ACTUALICE EN LA ESCUELA SI HAY ALGUN CAMBIO DE INFORMACION

Firma: _____ Fecha: _____

CHILD CARE TRANSPORTATION REQUEST

FOR 2021-2022 SCHOOL YEAR ONLY

Child's Name (PRINT): _____ Grade: _____ 2021-2022
 2021-2022 School: _____
 Parent/Legal Guardian: _____
 Home Address: _____
 City: _____ State: _____ ZIP code: _____
 Home Phone: _____ Work Phone: _____ Cell Phone: _____

Childcare Provider Address Must Be In the Same Attendance Area as the Child's School if requesting Christina Transportation.

Name of Childcare Provider: _____
 Date Pickup/Drop Off Requested to Begin: _____ Telephone: _____
 Address: _____
 City: _____ State: _____ Zip code: _____
 Childcare Provider's Signature (Required): _____ Date: _____

For Parent/Legal Guardian:

I hereby affirm that my child will be cared for by the above named childcare provider beginning: _____

Bus Pick -up Location: (Select One)
 Home Address: _____
 Or
 Childcare Provider: _____

Bus Drop-off Location: (Select One)
 Home Address: _____
 Or
 Childcare Provider: _____

Parent's Signature (Required): _____ Date: _____

AN INCOMPLETE FORM WILL NOT BE PROCESSED
Return Completed Form to Your Child's School

-----SCHOOL AUTHORIZATION-----

Home address verified _____ (please initial) Childcare provider resides in feeder _____ (please initial)
 If no, state exception: _____ (I.E., choice/educational placement)
 Approved on: _____ By: _____ (Signature)
 Upon completing school verification, keep original on file.

CHILD CARE TRANSPORTATION REQUEST

PARA EL AÑO ESCOLAR 2021-2022 SOLAMENTE

Nombre del Niño (IMPRESA): _____ Grado: _____ 2021-2022

Escuela 2021-2022: _____

Padres/Guardián Legal: _____

Dirección: _____

Ciudad: _____ Estado: _____ Código Postal _____

Teléfono de Casa: _____ Tel de Trabajo: _____ Celular: _____

La Dirección de la Persona que Cuida al Niño/Niña Debe ser en la Misma Area que la Escuela si Solicita Transporte con Christina

Nombre de la Persona que Cuida al Niño/Niña: _____

Fecha que Desea se le Comience a Recoger/Dejar: _____ Teléfono: _____

Dirección: _____

Ciudad: _____ Estado: _____ Código Postal: _____

Firma de la Persona que Cuida al Niño/Niña (Requerido) _____ Fecha _____

Para Padres/ Guardián Legal:

Por este medio afirmo que mi hijo/a sera cuidado por la persona descrita arriba desde: _____

Lugar de Recogida del Bus: (Seleccione Uno)

Casa: _____

Persona que Cuida: _____

Lugar de Dejar : (Seleccione Uno)

Casa _____

Persona que Cuida: _____

Firma de Padres (Requerida): _____ Fecha: _____

NO SE PROCESARA UN FORMULARIO INCOMPLETO
Devuelva el Formulario Lleno a la Escuela de Su Hijo/a

-----SCHOOL AUTHORIZATION-----

Home address verified _____ (please initial) Childcare provider resides in feeder _____ (please initial)

If no, state exception: _____ (I.E., choice/educational placement)

Approved on: _____ By: _____ (Signature)

Upon completing school verification, keep original on file.

ESTE PEDIDO NO SE PROCESARA SIN LA CONFIRMACIÓN DE LA DIRECCIÓN.