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| ***Together, Educating Every Student for Excellence*** |  | **BROOKSIDE ELEMENTARY SCHOOL**  800 Marrows Road  Newark, Delaware 19713  Phone: (302) 454-5454  Fax: (302) 454-3480 |

**Dan Shelton, Ed.D. Eric Stephens**

*Superintendent Principal*

Dear Parents and Guardians, September 24, 2020

The school year has gotten off to a good start. I and the staff at Brookside want to thank you for your support so far. We truly believe that you play a vital role in the success of your child’s education. The major role of parents is to continually show interest in and support for their child at school. The child’s knowledge that parents are actively interested and supportive of the school’s program almost always reduces school discipline problems and increases student learning.

As a Title I school, there is some information that must be provided to you. Our school’s report card can be found on the Delaware Department of Education website. There is a district and school parental involvement policy, as well as a student-family-teacher compact. This compact is attached to this letter and we ask that you sign the parent part and return it to school with your child.

In addition we have to make you aware that:

* Parent participation is required for the School Improvement Plan and anyone is welcome to participate.
* You have the right to know about the qualifications of teachers and paraprofessionals providing services to your child.
* You have the right to know about the results of any assessments pertaining to your child.
* You can request regular meetings with school staff regarding your child and request information about any Title I programs offered at our school.
* The Delaware Department of Education has a formal program that ensures parents have a right to file a complaint regarding an alleged violation of Federal Program Statutes or regulations by a school, the district, or the Delaware Department of Education (Delaware Administrative Code, Title 14, Chapter 258 Federal Programs General Complaint Procedures).

Please remember to sign the attached student–family-teacher compact and return to school. Thank you for your time and commitment to your children.

Sincerely,

Eric Stephens

Principal