Monday, August 16, 2021

Greetings Maclary Families,

Welcome to the start of another great year at Maclary! It has been a busy time at Maclary, and I hope you are ready to begin another successful year. Please find enclosed important information for the start of the year. Please look for additional information and required forms during the first week of school. Should you have any questions or updates that need to be shared, including medical information or address/contact changes, please do not hesitate to contact the office or school nurse. Staffing:

We must say goodbye to Ms. Coyne who is now retired. We wish her the best in her retirement. We must also say goodbye to Dr. Toone, Mr. Guerino, Mrs. Simmers, and Mrs. Bailey-Orr who have moved on to new opportunities. We wish them all the best!

Please join me in welcoming new staff members: Ms. McClellan (speech/language). Vacant positions will be filled throughout the remainder of the summer. Stay tuned for updates.

Important Dates:

Wednesday, September 1st is Teacher Meet & Greet 3:30 – 5:00 P.M. Staff and families will informally mingle outside near the gym doors in the main parking lot. Class lists will posted on the gym doors and side exit doors at 3:00 p.m. on that day. Please join us for some treats, too. The entrance to the school will be blocked. Please park along St. Regis Drive or Aronimink Drive. This will provide a safe area for families and staff to mingle. This will also be the procedure for daily morning car-ride drop off.

First day of School for Grades 1 – 5 is Wednesday, September 8, 2021.

The Kindergarten schedule is as follows:

- September 8th is Kindergarten Orientation for students and families. A separate letter and resource packet will be sent to families explaining how the day will work. Please notify the office if you do not receive this packet during the week of August 23rd. Kindergarten students will not ride the bus on 9/8. Families and students are invited to come to Maclary from 9:00 – 10:00 A.M. to meet their teachers and staff.
- September 9th is a regular full day for kindergarten and all students. Kindergarten bus riders should plan to ride the bus starting on 9/9.
Transportation: You should receive a flyer with transportation information directly from the Transportation Office (454-2281). Please contact them directly should you have any questions. All daycare/childcare forms are purged each year, so please complete a new 2021-2022 daycare form. In addition, if you are planning to pick-up students directly from school daily, please provide the names of all approved adults. Please call or email this information directly to Mrs. DiSabatino. (ruth.disabatino@christina.k12.de.us) Please contact the main office with any details or questions. The office information sheet is also required each year. These forms can completed now and returned to office prior to the start of school.

School Hours: The student day for students is 8:00 A.M. – 3:00 P.M. Students may enter the building at 8:00 A.M. for "grab and go" breakfast or homeroom. Dismissal will occur in waves starting at 3:00 P.M. Staff members will escort parent pick-up students to the cafeteria, and approved adults will sign students out daily. Again, it is critical that the school knows who is eligible to take children home. The office information sheet provides these details.

Please observe the following times during which no cars are permitted on school grounds (except for those with approved requests for medical needs): 7:45 – 8:30 A.M. for arrival and 2:45 – 3:15 P.M. for dismissal. New Castle County crossing guards are in control of this process, and they will enforce this safety policy.

Early Dismissal Policy/Late Arrival Policy: Please provide a note if an early dismissal is necessary. Please be aware that no early dismissals will occur after 2:50 P.M. Please plan accordingly. Students who arrive after 8:30 A.M. will be marked tardy. A pattern of tardiness will result in a conference. All students must be picked from school no later 3:15 P.M. If this persists, a conference may be necessary. Please notify the school if emergencies arise. For Choice students, it is critical that the total of any absences, late arrivals, and late pickups do not exceed twenty total marks. This will affect the child’s Choice status for the next year.

The Christina School District website has important information concerning school opening, calendar information, menus, health and wellness updates, and access and links to all school and district-related needs. Please be sure to monitor the site for information. www.christinak12.org. The Maclary site has much of the same information, too. www.christinak12.org/MaclaryES.

Safe opening: As of today, all Maclary and Christina School District students will wear masks at all times while riding a bus or while inside school, except when eating or drinking. We will follow the guidance provided by the district based on health agency recommendations. Please contact the office if you have any questions. Information regarding voluntary testing will be forthcoming from the school nurse, Mrs. Henry. Additional details can be found on the Christina website.

Technology and School resources: All students will receive a school computer to support learning and enrichment. Additional details and contract agreements are forthcoming. Additional instructional supplies and resources will be provided during the opening days. Your child’s teacher will provide specific details and class requirements. Maclary’s partnership with the United Way of Delaware provides us with tremendous home-school resources. These extra items
will be distributed to students and families as we receive them, including books and instructional supplies.

Meals: All students will receive free breakfast and lunch this year. Breakfast is a “grab & go” style breakfast that students eat in their homeroom. It is voluntary, but available to all daily. Lunches are staggered so that each grade has their own lunch period. This will help with social distancing precautions. **Special Note: At this time, no outside treats or celebration items (cupcakes or other treats) are permitted at school this year. Special treats are part of the school lunch program from time to time.**

We will introduce a new reading program this year called Benchmark Advance. It will enhance our instructional program immensely, and it will support our school-wide focus on substantial reading and writing opportunities. Maclary will continue its community partnership with the United Way of Delaware. It has proven to be a wonderful connection for our school community.

**Key Dates:**
Monday, August 30\textsuperscript{th} – Thursday, September 2\textsuperscript{nd}. All staff return for classroom preparation and professional development.

Wednesday, September 1\textsuperscript{st}: Meet & Greet 3:30 -5:00 in the large lot. No cars allowed for safety reasons.

Friday, September 3\textsuperscript{rd}: Pre-scheduled kindergarten assessments. Details outlined in the separate kindergarten letter.

Wednesday, September 8\textsuperscript{th}: First day of school for grades 1-5. Kindergarten orientation 9:00 – 10:00 followed by scheduled assessments. Kindergarten teachers and team members will schedule and complete the assessments. Kindergarten parents and caregivers, please be mindful of this important process.

Thursday, September 9\textsuperscript{th}: First day for kindergarten - all students report to school.

Wednesday, September 22, 2021: Maclary Open House – Time and schedule TBD.

Friday, September 24, 2021: Picture Day (make-up date November 4\textsuperscript{th})

Thursday, September 16\textsuperscript{th}, Monday, September 27\textsuperscript{th} and Friday, October 8\textsuperscript{th} – **No School**

Everyone at Maclary is excited and ready for the year to begin! We look forward to seeing you on September 1\textsuperscript{st} for the Meet & Greet.

Sincerely,

Bart Dryden

Bart Dryden
Maclary School Office Information Form for 2021-2022

Child's Name: ___________________________ Grade: ______ Room #: ______
Home Address: ___________________________ Home Phone: ______

Other siblings currently attending Maclary: (Please include first & last names and current grade level)

Parent/Guardian Name: (please complete guardian section only if applicable)

Mother: ___________________________ Work #: ______ Cell #: ______
Living With: Y N Ext: ______
Cell #: ______

Father: ___________________________ Work #: ______ Ext: ______
Living With: Y N Cell #: ______
Guardian: ___________________________ Work #: ______ Ext: ______
Living With: Y N Cell #: ______

E-mail address: (Addresses are kept confidential and are for district contact purposes only)
(1) ___________________________ (2) ___________________________

Emergency Contacts:
Name: ___________________________ Phone #: ______ Relationship: ______
Name: ___________________________ Phone #: ______ Relationship: ______
Name: ___________________________ Phone #: ______ Relationship: ______

Daycare # (if applicable): ___________________________ Adult at Day Care to Contact: ___________________________

ANY CUSTODY OR COURT RESTRICTIONS: (Yes) (No)
* (If "yes") most recent copy of courts papers MUST be attached

NAMES OF PEOPLE ALLOWED TO PICK UP YOUR CHILD (REN):

NAMES OF ANYONE NOT ALLOWED TO PICK UP YOUR CHILD (REN):

PLEASE UPDATE THE SCHOOL IF THERE IS A CHANGE IN ANY OF THIS INFORMATION.

Signature: ___________________________ Date: ___________________________

Maclary Office Doc
Formulario de Informacion de la Escuela Maclary para 2021-2022

Nombre del Nino: ____________________________ Grado: _____ Aula#: ________

Direccion Casa: ____________________________________________ Telefono Casa: ________________________

Otros hermanos que asisten a Maclary: (Indique por favor sus nombres y apellidos y grado que cursa)

Nombre Padre/Guardian: (por favor llene la seccion de Guardian solo si aplica)

Madre: ____________________________ Trabajo#: ____________________________ Ext: ____________________________
Vive con: S N
Movi #: ____________________________

Padre: ____________________________ Trabajo #: ____________________________ Ext: ____________________________
Vive con: S N
Movi #: ____________________________

Guardian: ____________________________ Trabajo #: ____________________________ Ext: ____________________________

Direccion de correo electronico: (las direcciones se mantienen confidenciales y son solo para que los maestros contacten a los padres)
(1) ____________________________ (2) ____________________________

Contactos de Emergencia:

Nombre: ____________________________ Telefono#: ____________________________ Relacion: ____________________________

Nombre: ____________________________ Telefono#: ____________________________ Relacion: ____________________________

Nombre: ____________________________ Telefono#: ____________________________ Relacion: ____________________________

Hogar de cuidado # (si aplica) ____________________________ Adulto a Contactar en el hogar de cuidado: ____________________________

ALGUNAS RESTRICCIONES POR LA CORTE: (Sí) (No)
• Si es “Sí” se TIENE que agregar la copia mas reciente de los papeles dela corte)

NOMBRES DE LAS PERSONAS AUTORIZADAS PARA RECORDER A SU (S) HIJO(S):

NOMBRES DE LAS PERSONAS NO AUTORIZADAS PARA RECORDER A SU(S) HIJOS(S):

POR FAVOR ACTUALICE EN LA ESCUELA SI HAY ALGUN CAMBIO DE INFORMACION

Firma: ____________________________ Fecha: ____________________________
CHILD CARE TRANSPORTATION REQUEST

FOR 2021-2022 SCHOOL YEAR ONLY

Child's Name (PRINT): ___________________________ Grade: _______ 2021-2022

2021-2022 School: ____________________________

Parent/Legal Guardian: ________________________

Home Address: ______________________________

City: __________________ State: __________ ZIP code: __________

Home Phone: __________ Work Phone: __________ Cell Phone: __________

Childcare Provider Address Must Be In the Same Attendance Area as the Child’s School if requesting Christina Transportation

Name of Childcare Provider: ____________________________

Date Pickup/Drop Off Requested to Begin: ________________ Telephone: __________

Address: ______________________________

City: __________________ State: __________ Zip code: __________

Childcare Provider’s Signature (Required): ________________ Date: __________

For Parent/Legal Guardian:

I hereby affirm that my child will be cared for by the above named childcare provider beginning: __________

Bus Pick-up Location: (Select One)

Home Address: ________

Or

Childcare Provider: ________

Bus Drop-off Location: (Select One)

Home Address: ________

Or

Childcare Provider: ________

Parent’s Signature (Required): ____________________________ Date: __________

AN INCOMPLETE FORM WILL NOT BE PROCESSED

Return Completed Form to Your Child’s School

SCHOOL AUTHORIZATION

☐ Home address verified ___ (please initial) ☐ Childcare provider resides in feeder _____ (please initial)

☐ If no, state exception: ____________________________ (I.E., choice/educational placement)

Approved on: ____________________ By: ____________________ (Signature)

Upon completing school verification, keep original on file.

THIS REQUEST WILL NOT BE PROCESSED WITHOUT CONFIRMATION OF PROOF OF RESIDENCE

Rev 6/2021
CHILD CARE TRANSPORTATION REQUEST

PARA EL AÑO ESCOLAR 2021 - 2022 SOLAMENTE

Nombre del Niño (IMPRENTA):_________________________ Grado:______ 2021-2022

Escuela 2021-2022: ________________________________

Padres/Guardián Legal: ______________________________

Dirección: _______________________________________

Ciudad: ___________________ Estado: ________________ Código Postal: ______

Teléfono de Casa:_______________ Tel de Trabajo: _____________ Celular: ______

La Dirección de la Persona que Cuida al Niño/Niña Debe ser en la Misma Area que la Escuela si Solicita Transporte con Christina

Nombre de la Persona que Cuida al Niño/Niña: ________________________________

Fecha que Desea se le Comience a Recoger/Dejar: ____________________________ Teléfono: ___________________________

Dirección: _______________________________________

Ciudad: ___________________ Estado: ________________ Código Postal: ______

Firma de la Persona que Cuida al Niño/Niña (Requerido)________________________ Fecha ______

Para Padres/ Guardián Legal:

Por este medio afirmo que mi hijo/a sera cuidado por la persona descrita arriba desde: _____________

Lugar de Recogida del Bus: (Seleccione Uno)

Casa: ______ O

Persona que Cuida: ______

Lugar de Dejar : (Seleccione Uno)

Casa: ______ O

Persona que Cuida: ______

Firma de Padres (Requerida):________________________ Fecha: ______

NO SE PROCESA UN FORMULARIO INCOMPLETO

Devuelva el Formulario Lleno a la Escuela de Su Hijo/a

___________________________________________________________

SCHOOL AUTHORIZATION

☐ Home address verified _____ (please initial) ☐ Childcare provider resides in feeder _____ (please initial)
☐ If no, state exception: ___________________________ (I.E., choice/educational placement)

Approved on: ___________________ By: ___________________ (Signature)

Upon completing school verification, keep original on file.

REV 6/2021

ESTE PEDIDO NO SE PROCESA SIN LA CONFIRMACIÓN DE LA DIRECCIÓN.